The following administrative procedures execute Board Policy 5300.00:

## FOREIGN EXCHANGE STUDENTS

- A. No more than two total student positions will be made available per year. Any foreign exchange student accepted to attend Moscow High School will be given Junior Level status. No diploma will be granted and participation in graduation ceremonies will not be allowed.
- B. Only local, non-profit exchange programs recognized by Moscow School District can submit student applications for consideration.
- C. The completed application must be submitted to the principal at Moscow High School. The application must include proof that the student has obtained a J-1 or F-1 visa, a statement of legal guardianship and financial responsibility, a birth certificate, current and required immunization records, and a complete <u>official</u> transcript that has been translated into English.
- D. Application for first semester must be made by **June 1** and for second semester by **November 15**. The sponsoring exchange program director will be notified of acceptance by the principal of the high school one week after the deadline for submission of applications.